



# Simtex Industries Limited

Khagan, Birulia, Savar, Dhaka-1341

## NOTICE OF THE 13<sup>TH</sup> ANNUAL GENERAL MEETING

Notice is hereby given to all the Shareholders of Simtex Industries Limited, that the 13<sup>th</sup> Annual General Meeting (AGM) of the Company will be held on Thursday, 24 December 2020 at 11:00 a.m. The AGM will be held virtually by using digital platform through the following link: <http://simtex.digitalagmbd.net>, to transact the following business:

### **AGENDA:**

- 01.** To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2020, together with the report of the Directors' and Auditors' thereon.
- 02.** To declare dividend as recommended by the Board of Directors.
- 03.** To elect Directors as per Articles of Association of the Company.
- 04.** To appoint Statutory Auditors of the Company and Professionals for compliance of Corporate Governance Code and fix their remuneration.

By order of the Board

*Sd/-*

**Ashis Kumar Saha**  
Company Secretary

Dated, Dhaka  
December 09, 2020

### **Note:**

- 01.** The Shareholders whose names will appear in the Depository Register of CDBL as on the Record Date i.e. November 25, 2020 will be eligible to attend the 13<sup>th</sup> Annual General Meeting (AGM) and qualify for the dividend.
- 02.** A member entitled to attend and vote at the Annual General Meeting may appoint a Proxy to attend and vote in his/her behalf. The Proxy Form duly filled, signed and stamped with a revenue stamp of Tk.20, must be deposited at the registered office of the Company or through e-mail at [companysecretary@simtexgroup.com](mailto:companysecretary@simtexgroup.com) 48 hours before the time fixed for the meeting.
- 03.** The ensuing 13<sup>th</sup> AGM will be conducted via live webcast by using digital platform, pursuant to the Bangladesh Securities and Exchange Commission's (BSEC) Order No. SEC/SRMIC/94-231/25 dated 08<sup>th</sup> July, 2020.
- 04.** The members will be able to submit their questions/comments, and vote electronically 24 hours before commencement of the AGM and during the AGM. For logging in to the system, the members need to enter their 16-digit Beneficial Owner (BO) ID number/ Folio Number and other credentials as proof of their identity by visiting the link <http://simtex.digitalagmbd.net>
- 05.** Pursuant to the Bangladesh Securities and Exchange Commission Notification No. BSEC/CMRRCD/2006/158/208/Admin/81 dated 20 June 2018, the Company will send the Annual Report-2020 in soft formats to the respective e-mail address of the shareholders available in their BO account maintained with Depository Participants (DP). The soft copy of the Annual Report-2020 will be also available on the Company's website at: [www.simtexgroup.com](http://www.simtexgroup.com).
- 06.** We encourage the Members to login to the system prior to the meeting start time of 11.00 a.m. Bangladesh Standard Time (BST) on December 24, 2020. The Shareholders are requested to take ample time to login and establish their connectivity. The webcast will start at 11.00 a.m. Bangladesh Standard Time (BST). The Shareholders are requested to contact at +880 1955 577 534 if any technical difficulties in accessing the virtual meeting.