

# Simtex Industries Limited

Khagan, Birulia, Savar, Dhaka-1341

## NOTICE OF THE 11TH ANNUAL GENERAL MEETING

Notice is hereby given to all the Shareholders of Simtex Industries Limited that the 11th Annual General Meeting (AGM) of the Company will be held on Thursday, 06 December 2018 at 10:30 a.m. at the RAOVA Convention Hall, Hall No. 3 (Eagle) VIP Road, Mohakhali, Dhaka-1206 to transact the following business.

### AGENDA

01. To consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2018, together with the report of the Directors' and Auditors' thereon.
02. To declare dividend as recommended by the Board of Directors.
03. To elect Directors as per Articles of Association of the Company.
04. To approve retirement of Independent Director and appointment of Independent Director.
05. To appoint Statutory Auditors of the Company and Professionals for compliance of corporate governance code and fix their remuneration.
06. To transact any other business with the permission of the Chair.

Dated: Dhaka  
20 November 2018

By order of the Board  
Sd/-  
**Ashis Kumar Saha**  
Company Secretary

### Note:

01. The Shareholders whose names will appear in the Share Register of the Company or Depository Register of CDBL as on the Record Date i.e. November 18, 2018 will be eligible to attend the 11th Annual General Meeting (AGM) and qualify for the dividend.
02. A member entitled to attend and vote at the Annual General Meeting may appoint a Proxy to attend and vote in his/her behalf. Proxy form, must be affixed with requisite revenue stamp and must be submitted at the head office of the Company, not more than 48 hours before the time fixed for the meeting.
03. Admission to the meeting will be strictly depending on production of the attendance slip sent with the notice as well as verification of signature of Members/(s) and/or Proxy holders/(s).
04. Shareholders are requested to update their BO account with ETIN in their respective Brokerage House to avoid deduction of tax @ 15% instead of 10% for individuals as per Section 54 of the amended Income Tax Ordinance, 1984.

**N.B: In compliance with Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated October 24, 2013 no gift/gift coupon/food box/benefit in cash or in kind shall be distributed/paid to the shareholders for attending the 11th Annual General Meeting.**